GetCare Data Specifications for Community Living Connections (CLC) & Family Caregiver Support (FCSP) Combined
Updated: April 2024

Field	GetCare Description/Example
Client ID	GetCare ID assigned by GetCare System
Last Name	Smith
First Name	Jonathan
Middle Name	William
Street Address	511 15th Avenue S
City	Federal Way
Zip Code	98104
Date of birth	Example: 1/30/1948
Race	**Race (Check all that apply)**
	Unknown
	American Indian/Alaska Native
	Asian
	Black/African American
	Latinx/Latino/Hispanic
	Native Hawaiian/Other Pacific Islander
	White
	If have Other identified check Ethnicity, if not Leave Blank
	Declined to State
Ethnicity	**Ethnicity (Choose the corresponding ethnicity from list if known)**
	Leave Blank
	Hispanic or Latino
	Not Hispanic or Latino
Income	**At or below 100% Federal Poverty Level**
	Declined to state income
	Yes
	No
Live Alone	**Household Composition (Lives Alone)**
	Declined to state
	Lives Alone
	Other
	Institutionalized
	With Domestic Partner
	With Non-Relative(s)
	With Other Relative(s)
	With Parent(s)
	With Spouse
Gender	**Sex/Gender**
	Unknown
	Female
	Male
	Other
	Declined to Disclose
Limited English	**English Fluency**
	Declined to state
	Needs Translation
	Fluent
	Limited

Disability Status	Disability Type
	Declined to state
	Physical Disability
	No Disability
	Intellectual/Developmental disability (ID/DD)
	Mental illness
	Traumatic brain injury
	Dementia
	Memory Loss
	Other, specify
Homeless	Homeless?
	Unknown
	Yes
	No
Veteran	Veteran
	Declined to state
	Veteran
	No
	Child
	Spouse
Urban/Rural	Urban/Rural (Auto-populates based on Zip code)
	Rural
	Urban
	Declined to state
Sexual Orientation	Sexual Orientation
	Declined to state
	Bisexual
	Lesbian/Gay
	Heterosexual
	Questioning

GetCare Data Specifications Required for Family Caregiver Support Only	
Field	**GetCare Description/Example (Located in the Contacts Ribbon under Caregiver Relationship)**
Relationship	Relationship
	Grandparent
	Other Relative
	Non-Relative
	Spouse
	Adult Child/In-Law
	Domestic Partner
	Adult Grandchild
	Declined to State
	Ex-Spouse
	Grandchild
	Other Elderly Non-Relative
	Other Elderly Relative
	Parent/Parent In-Law
	Relationship Missing
	Relative Child

	Sibling/Sibling In-Law

GetCare Data Options for ADLs & IADLs
(Required for Care Coordination services only)

ADLs	Activities of Daily Living (ADL)
Eating	1. Independent
	2. Minimum Assistance
	3. Moderate Assistance
	4. Maximum Assistance
	5. Declined to State
Toileting	1. Independent
	2. Minimum Assistance
	3. Moderate Assistance
	4. Maximum Assistance
	5. Declined to State
Walking	1. Independent
	2. Minimum Assistance
	3. Moderate Assistance
	4. Maximum Assistance
	5. Declined to State
Transferring	1. Independent
	2. Minimum Assistance
	3. Moderate Assistance
	4. Maximum Assistance
	5. Declined to State
Dressing	1. Independent
	2. Minimum Assistance
	3. Moderate Assistance
	4. Maximum Assistance
	5. Declined to State
Bathing	1. Independent
	2. Minimum Assistance
	3. Moderate Assistance
	4. Maximum Assistance
	5. Declined to State
Med Mgmt	1. Independent
	2. Minimum Assistance
	3. Moderate Assistance
	4. Maximum Assistance
	5. Declined to State
IADLs	**Instrumental Activities of Daily Living (IADL)**
Cooking	1. Independent
	2. Minimum Assistance
	3. Moderate Assistance
	4. Maximum Assistance
	5. Declined to State
Shopping	1. Independent
	2. Minimum Assistance

	3. Moderate Assistance
	4. Maximum Assistance
	5. Declined to State
Chores	1. Independent
	2. Minimum Assistance
	3. Moderate Assistance
	4. Maximum Assistance
	5. Declined to State
Driving	1. Independent
	2. Minimum Assistance
	3. Moderate Assistance
	4. Maximum Assistance
	5. Declined to State
Heavy Housework	1. Independent
	2. Minimum Assistance
	3. Moderate Assistance
	4. Maximum Assistance
	5. Declined to State
Phoning	1. Independent
	2. Minimum Assistance
	3. Moderate Assistance
	4. Maximum Assistance
	5. Declined to State
Money Mgmt	1. Independent
	2. Minimum Assistance
	3. Moderate Assistance
	4. Maximum Assistance
	5. Declined to State

GetCare Service Enrollment and Unit Information for Community Living Connections (CLC)					
Scope of Work	**Program (Funding)**	**Service Detail**	**Assessment Required**	**Data Recording Required**	**Definition**
Case Management	OAA TIIIB/ARPA/SCSA/LOC	1 Hour	Functional assessment (ADLs/IADLs)	Client Level	Also called discretionary case management or care coordination. Record hours of service provided. Do not include travel/case note time. May record in increments of 15 minutes (.25 hours).
Client Specific Funds	OAA TIIIB/ARPA/SCSA/LOC	1 Unit	none	Client Level	Also called Client Flexible Funds. Purchase and receipt of one-time or short-term goods or services. 1 Purchase = 1 Unit.
Information & Assistance	OAA TIIIB/SCSA/TXIXMAC/ARPA/LOC	1 - Community Assistance Contact	None	Client Level	Assistance accessing a service or resource by a community provider. Identifying information for the client may not be available in which case unduplicated clients and total units may be entered as Non-Registered (aggregate).

Information & Assistance	OAA TIIIB/SCSA/TXIXMAC/ARPA/LOC	1 - Community Information Contact	None	Client Level	Information giving by a community provider. Identifying information for the client may not be available in which case unduplicated clients and total units may be entered as Non-Registered (aggregate).
Information & Assistance	OAA TIIIB/SCSA/TXIXMAC/ARPA/LOC	1 - Central Assistance Contact	None	Non-Registered (Aggregate)	Assistance accessing a service or resource by the Community Living Connections main line - Central Access (Crisis Connections). Record clients and units as Non-Registered (aggregate) by month.
Information & Assistance	OAA TIIIB/SCSA/TXIXMAC/ARPA/LOC	1 - Central Information Contact	None	Non-Registered (Aggregate)	Information giving by the Community Living Connections main line- Central Access (Crisis Connections). Record clients and units as Non-Registered (aggregate) by month.
Options Counseling	OAA TIIIB/ARPA/SCSA/LOC	1 Hour	None	Client Level	Options counseling service. Record hours of service provided. Do not include travel/case note time. May record in increments of 15 minutes (.25 hours).
Outreach	OAA TIIIB/ARPA/SCSA/LOC	1 Contact	None	Non-Registered (Aggregate)	Outreach. Record clients and units as Non-Registered (aggregate) by month.
Service Month	Date – mm/dd/yyyy	Use first day of month for reporting period, e.g., 1/1/2023			

GetCare Service Enrollment and Unit Information for Family Caregiver Support Program (FCSP)					
Scope of Work	**Program (Funding)**	**Service Detail**	**Assessment Required**	**Data Recording Required**	**Definition**
Access Assistance	OAA TIIIE/ARPA/SFCSP/LOC	1 Contact	None	Client Level	This service assists caregivers in locating, obtaining, and navigating services and resources available within their communities. Staff may follow-up with caregivers or advocate on their behalf to ensure individuals receive the services. Identifying information for the client may not be available in which case unduplicated clients and total units may be entered as Non-Registered (Aggregate).
Caregiver Respite	VSHSL	1 Unit	None	Client Level	VSHSL-funded Caregiver Respite
Caregiver Community Building	VSHSL	1 Unit	None	Client Level	VSHSL-funded Caregiver Community Building

Counseling	OAA TIIIE/ARPA/SFCSP/LOC	1 Hour	TCARE	Client Level	Counseling addresses emotional support to the caregiver provided by licensed mental health professionals through formal therapy sessions. Record units of service provided. Do not include travel/case note time. May record in increments of 15 minutes (.25 hours).
FCSP / TCARE	FCSP	Step 1	TCARE	Client Level	Gathering and entering demographic information into GetCare for a TCARE intake.
FCSP / TCARE	FCSP	Step 2	TCARE	Client Level	Entering TCARE screening or rescreening information into the GetCare system. Screen or rescreen must be marked as complete.
FCSP / TCARE	FCSP	Step 3	TCARE	Client Level	Completing the TCARE care plan with agreement date. Do not include minor Care Plan updates done between assessments. This category is only meant to count Care Plans done immediately after an assessment or reassessment.
Information Services	OAA TIIIE/ARPA/SFCSP/LOC	Dissemination Of Publications - 1 Activity	None	Non-Registered (Aggregate)	Outreach activities. 1 activity = 1 unit. Record clients and units as Non-Registered (aggregate) by month.
Information Services	OAA TIIIE/ARPA/SFCSP/LOC	Group Presentation - 1 Activity	None	Non-Registered (Aggregate)	Outreach activities. 1 activity = 1 unit. Record clients and units as Non-Registered (aggregate) by month.
Information Services	OAA TIIIE/ARPA/SFCSP/LOC	Publicity/Media Campaign - 1 Activity	None	Non-Registered (Aggregate)	Outreach activities. 1 activity = 1 unit. Record clients and units as Non-Registered (aggregate) by month.
Supplemental Services	OAA TIIIE/ARPA/SFCSP/LOC	Consumable Supplies - 1 Unit	TCARE	Client Level. Create enrollment and record service at the authorizing agency level (i.e. Jewish Family Service).	Supplemental Goods and Services. Purchase and receipt of one-time or short-term goods and services that help a caregiver in their role. 1 purchase = 1 Unit.
Supplemental Services	OAA TIIIE/ARPA/SFCSP/LOC	Emergency - 1 Unit	TCARE (Step I only)	Client Level. Create enrollment and record service at the authorizing agency level (i.e. Crisis Connections).	Emergency respite support for caregivers in an emergency situation who are not currently receiving caregiver support through the FCSP network. This code should be used by Crisis Connections only to record clients receiving emergency respite.
Support Group	OAA TIIIE/ARPA/SFCSP/LOC	1 Session	None	Non-Registered (Aggregate)	Support Groups rely on group process to assist family caregivers in developing new competencies, coping strategies related to their caregiver experience, and expanding / sustaining networks of support. Record number of sessions and participants in Non-registered (aggregate) recording per month.

Training/Consultation	OAA TIIIE/ARPA/SFCSP/LOC	Caregiver Consultation - 1 Hour	None	Client Level	Consultation services are primarily educational in nature and help the caregiver and/or family to develop caregiving strategies to help them navigate services and make decisions about care options. Consultation may also include brief emotional support provided by staff who are not licensed mental health professionals. Do not include TCARE consultation/care planning here. Record hours of service provided. Do not include travel/case note time. May record in increments of 15 minutes (.25 hours).
Training/Consultation	OAA TIIIE/ARPA/SFCSP/LOC	Caregiver Training - 1 Hour	None	Client Level	Caregiver trainings provide instruction on a wide range of topics of importance to family caregivers. The most common training modules focus on teaching caregivers to take better care of themselves and tips and skills for improving care of their loved ones. Examples include "Powerful Tools for Caregiving," "A Matter of Balance," and "Living Well with Chronic Conditions." Record hours of service provided. Do not include travel/case note time. May record in increments of 15 minutes (.25 hours).
Services Below should be used only by Respite Authorizer agencies and ADS. Authorizing agency should create a GetCare enrollment under the respite care provider agency once the case is staffed. Recording of service units will be completed by ADS after billing.					
Respite	OAA TIIIE/ARPA/SFCSP/LOC	Adult Day Care - 1 Hour	TCARE	Client Level. Authorizing agency should create enrollment at the respite provider level effective 10/1/21 (i.e. CareForce, Chesterfield, etc.).	This service set should only be used by Respite authorizer agencies. Unit recording to be completed by ADS after billing. 1 authorized day of service = 4 Hours.
Respite	OAA TIIIE/ARPA/SFCSP/LOC	Adult Day Health - 1 Hour	TCARE	Client Level. Authorizing agency should create enrollment at the respite provider level effective 10/1/21 (i.e. CareForce, Chesterfield, etc.).	This service set should only be used by Respite authorizer agencies. Unit recording to be completed by ADS after billing. 1 authorized day of service = 4 Hours.
Respite	OAA TIIIE/ARPA/SFCSP/LOC	In Home - 1 Hour	TCARE	Client Level. Authorizing agency should create enrollment at the respite provider level effective 10/1/21 (i.e. CareForce, Chesterfield, etc.).	This service set should only be used by Respite authorizer agencies. Unit recording to be completed by ADS after billing. 1 authorized hour of service = 1 Hour.

Respite	OAA TIIIE/ARPA/SFCSP/LOC	Memory Care and Wellness - 1 Hour	TCARE	Client Level. Authorizing agency should record service at the respite provider level effective 10/1/21 (i.e. Full Life Care, etc.).	This service set should only be used by Respite authorizer agencies. Unit recording to be completed by ADS after billing. 1 authorized day of service = 5 Hours.
Respite	OAA TIIIE/ARPA/SFCSP/LOC	Overnight Out of Home - 1 Hour	TCARE	Client Level. Authorizing agency should create enrollment at the respite provider level effective 10/1/21 (i.e. CareForce, Chesterfield, etc.).	This service set should only be used by Respite authorizer agencies. Unit recording to be completed by ADS after billing. 1 authorized Overnight of service = 24 Hours.
Supplemental Services	OAA TIIIE/ARPA/SFCSP/LOC	Housework and Errands - 1 Unit	TCARE	Client Level. Authorizing agency should create enrollment at the respite provider level effective 10/1/21 (i.e. CareForce, Chesterfield, etc.).	Housework and Errands. This service set should only be used by Respite authorizer agencies. Unit recording to be completed by ADS after billing. 1 Unit = 1 Hour