



Notice of Award

**Title of Program: (OAOM) Older Americans Act Title VII - Ombudsman**  
**Award Authority: P.L. 116-131 (OAA)**

**Grantee:**  
Washington  
Washington Aging and Adult Services Administration  
Department of Social and Health Services  
Secretary  
P.O. Box 45050  
OLYMPIA, WASHINGTON 98504

**Date:** February 13, 2023  
**Grant No.:** 2301WAOAOM-01  
**Award Instrument:** Grant (Formula)  
**Project Period:** 10-01-2022 - 09-30-2024  
**Budget Period:** 10-01-2022 - 09-30-2024

**EIN:** 1910896842A7  
**DUNS#:** 127347115

**CFDA:** 93.042  
**UEI#:** SEYQXMXJLUP5

**Object Class Code:** 41.15

Appropriation	CAN	Award This Action	Cumulative Grant Award to Date
75-23-0142	2023,2994345	\$377,763.00	\$467,365.00
	Total	\$377,763.00	\$467,365.00

**ACL Contact Information:**

Please find your assigned ACL programmatic and fiscal contacts on ACL's website at <https://www.acl.gov/grants/acl-mandatory-grants-programmatic-and-fiscal-contacts>.

  
**Emmanuel Ekwo**  
**ACL Grants Officer**

**Terms and Conditions:**

1. This grant award is issued under Older Americans Act of 1965, as amended through P.L. 116-131, enacted March 25, 2020. The terms and conditions of this Notice of Award (NoA) and other requirements have the following order of precedence: (1) statute; (2) executive order; (3) program regulation; (4) administrative regulation found in 45 CFR Part 75; (5) agency policies; and (6) Any additional terms and conditions and remarks on this NoA.

FFY2023 Standard Administrative Terms: Please visit ACL's website at <https://acl.gov/sites/default/files/grants/FFY2023-Standard-Administrative-Terms-for-ACL-Mandatory-Formula.pdf>.

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Federal Funding Requirements: Please visit ACL's website at <https://www.acl.gov/grants/managing-grant> to view the federal funding requirements:

- Federal Funding Accountability and Transparency Act (FFATA)
- Federal Awardee Performance and Integrity Information System (FAPIIS)

2. Award Acceptance: Initial withdrawal of funds by the recipient, constitutes acceptance of the terms and conditions of this award. By requesting or receiving funds under this award, the recipient assures that it will carry out the project/program described in its approved state plan(s) and will comply with the terms and conditions and other requirements of this award.

3. Withdrawals of funds are not to exceed the total grant award shown above under provisions of Treasury Circular No. 1075. Failure to adhere to these requirements may cause the suspension of grant funds.

4. Updated: SF-425 Federal Financial Report (FFR): Grantee is required to submit FFRs on a semi-annual basis within 30 days after each reporting period. A final FFR is due within 120 days after the project period end date. For this FFY2023 award, the FFRs must be submitted using the HHS' Payment Management System (PMS). PMS website is located at: <https://pms.psc.gov>. Information regarding FFR can be obtained at <https://pms.psc.gov/grant-recipients/ffr-updates.html>. FFRs are due on the following dates:

- a. The first semi-annual FFR is due by April 30, 2023;
- b. The second semi-annual FFR is due by October 30, 2023;
- c. The third semi-annual FFR is due by April 30, 2024;
- d. The final FFR is due by January 28, 2025.

5. Overlapping Projects: Recipients with overlapping projects must be specifically cautious that approved costs on any budget, including match or cost share (if applicable), is not also included on any other federally financed program in either the current or a prior period.

6. Closeout Requirements: A final FFR (SF-425), a Property Inventory and Disposition Statement if applicable, and a final Performance Report are due within 120 days after the expiration of the project period of this NoA.

**Remarks:**

1. The grant award for this program to your state under the approved state plan on aging has been approved for the current period of the fiscal year in the amount shown above. Award level represents FY 2023 annual funding. A final PMS drawdown (liquidation) must be completed within 120 days after the project end date of this NoA.

2. Payment under this award will be made available through the HHS Departmental Payment Management System (PMS). PMS provides instructions for making withdrawals of Federal funds. When requesting payment from PMS, please use your P account login and reference the Grant No. listed above for payment. Instructions regarding payments can be obtained at <https://pms.psc.gov/training/pms-user-guide.html#Request>, or contact your PSC Account Liaison; 1-877-614-5533; [PMSSupport@psc.gov](mailto:PMSSupport@psc.gov).

3. Special Clause for Change in Key Personnel: Per 2 CFR 200.308, recipients of federal funds must request approval from the grantor for a number of changes related to the grant, including a Change in Key Personnel identified in the application for federal funds or in the grant award. The regulation defines a Change in Key Personnel as the replacement or change in status (such as an absence for any continuous period of 3 months or more, or reduction of time devoted to the project by 25 percent or more from the level in the approved application) of the Principal Investigator/Project Director (PI/PD).

Please click on following link for ACL process to request Change in Key Personnel:

[https://acl.gov/sites/default/files/grants/Mandatory\\_Formula%20Grantee%20Notice\\_Mandatory\\_Formula%20Grants%20Module%20in%20GrantSolutions\\_Final.pdf](https://acl.gov/sites/default/files/grants/Mandatory_Formula%20Grantee%20Notice_Mandatory_Formula%20Grants%20Module%20in%20GrantSolutions_Final.pdf).

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4. To familiarize the ACL grant recipient community with Federal requirements around Cash Drawdowns found in 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements, please see the attached guidance or found on acl.gov: <https://acl.gov/grants/memorandum-grantees-acl-older-americans-act-state-unit-aging-grants>.

Please direct questions regarding this memo to your assigned Financial Operations Specialist.