



Notice of Award

Title of Program: (OAHD) Older Americans Act Title III - Home-Delivered Meals
Award Authority: P.L. 116-131 (OAA)

Grantee:
Washington
Washington Aging and Adult Services Administration
Department of Social and Health Services
Secretary
P.O. Box 45050
OLYMPIA, WASHINGTON 98504

Date: October 26, 2023
Grant No.: 2401WAOAHD-00
Award Instrument: Grant (Formula)
Project Period: 10-01-2023 - 09-30-2025
Budget Period: 10-01-2023 - 09-30-2025

EIN: 1910896842A7
DUNS#: 127347115

CFDA: 93.045
UEI#: SEYQXMXJLUP5

Object Class Code: 41.15

Appropriation	CAN	Award This Action	Cumulative Grant Award to Date
75-24-0142	2024,2994321	\$1,019,292.00	\$1,019,292.00
	Total	\$1,019,292.00	\$1,019,292.00

ACL Contact Information:

Please find your assigned ACL programmatic and fiscal contacts on ACL's website at <https://www.acl.gov/grants/acl-mandatory-grants-programmatic-and-fiscal-contacts>.


Emmanuel Ekwo
ACL Grants Officer

Terms and Conditions:

1. This grant award is issued under Older Americans Act of 1965, as amended through P.L. 116-131, enacted March 25, 2020. The terms and conditions of this Notice of Award (NoA) and other requirements have the following order of precedence: (1) statute; (2) executive order; (3) program regulation; (4) 2 Code of Federal Regulations (CFR) Part 200 as codified by HHS at 45 CFR, Part 75, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards; (5) agency policies; and (6) any additional terms and conditions and remarks on this NoA.

For this FFY2024 Continuing Resolution award, please follow FFY2023 Standard Administrative Terms at <https://acl.gov/sites/default/files/grants/FFY2023-Standard-Administrative-Terms-for-ACL-Mandatory-Formula.pdf>.

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Federal Funding Requirements: Please visit ACL's website at <https://www.acl.gov/grants/managing-grant> to view the federal funding requirements:

- Federal Funding Accountability and Transparency Act (FFATA)
- Federal Awardee Performance and Integrity Information System (FAPIS)

2. Award Acceptance: Initial withdrawal of funds by the recipient, constitutes acceptance of the terms and conditions of this award. By requesting or receiving funds under this award, the recipient assures that it will carry out the project/program described in its approved state plan(s) and will comply with the terms and conditions and other requirements of this award.

3. Withdrawals of funds are not to exceed the total grant award shown above under provisions of Treasury Circular No. 1075. Failure to adhere to these requirements may cause the suspension of grant funds.

4. SF-425 Federal Financial Report (FFR): Grantee is required to submit the AoA Title III supplemental forms along with the FFRs on an annual basis within 90 days after each reporting period. The final AoA Title III supplemental form and the final FFR are due within 120 days after the project period end date. For this FFY 2024 award, all forms and FFRs must be submitted using the HHS' Payment Management System (PMS) at: <https://pms.psc.gov>. Information regarding FFR preparation and submission can be obtained at <https://pms.psc.gov/grant-recipients/ffr-updates.html>. FFRs are due on the following dates:

a. The annual FFR and supplemental form covering the reporting period ending on September 30, 2024, are due by December 29, 2024;

b. The final FFR and supplemental form are due by January 28, 2026.

5. Federal participation:

a. Part B, C1, C2, D, and E (OASS, OACM, OAHD, OAPH, OAFD): State Plan and Area Plan Administration costs cannot exceed 75%, Area Plan Administration costs may not be allocated to Part D (OAPH). The remaining 25% represents the State and local matching share.

b. Part B, C1 and C2 (OASS, OACM, OAHD): Service Costs: Federal participation cannot exceed 85% of the total III-B (less Long-Term Care Ombudsman services outlays), C-1 and C-2 for service costs. The remaining 15% represents the State and local matching share, of which one third (5%) must come from State sources.

c. Part E (OAFD): Service Costs: Federal participation cannot exceed 75% of the total III-E service costs. The remaining 25% represents the State and local matching share.

6. Overlapping Projects: Recipients with overlapping projects must be specifically cautious that approved costs on any budget, including match or cost share (if applicable), are not also included on any other federally financed program in either the current or a prior period.

7. Closeout Requirements: A final FFR (SF-425), a Property Inventory and Disposition Statement (Property Report) if applicable, and a final Programmatic Performance Report (PPR) are due within 120 days after the expiration of the project period of this NoA.

Remarks:

1. The grant award for this program to your state under the approved state plan on aging has been approved for the current period of the fiscal year in the amount shown above. Award level represents FFY 2024 initial funding under the current Continuing Resolution (PL 118-15) through November 17, 2023. A final PMS drawdown (liquidation) must be completed within 120 days after the project end date of this NoA.

2. Payment under this award will be made available through the HHS Departmental Payment Management System (PMS). PMS provides instructions for making withdrawals of Federal funds. When requesting payment from PMS, please use your P account login and reference the Grant No. listed above for payment. Instructions regarding payments can be obtained at <https://pms.psc.gov/training/pms-user-guide.html#Request>, or contact your PSC Account Liaison; 1-877-614-5533; PMSSupport@psc.gov.

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3. Special Clause for Change in Key Personnel: Per 2 CFR 200.308, recipients of federal funds must request approval from the grantor for a number of changes related to the grant, including a Change in Key Personnel identified in the State Plan for federal funds or in the grant award. The regulation defines a Change in Key Personnel as the replacement or change in status (such as an absence for any continuous period of 3 months or more, or reduction of time devoted to the project by 25 percent or more from the level in the approved application) of the Principal Investigator/Project Director (PI/PD).

Please click on following link for ACL process to request Change in Key Personnel:

https://acl.gov/sites/default/files/grants/Mandatory_Formula%20Grantee%20Notice_Mandatory_Formula%20Grants%20Module%20in%20GrantSolutions_Final.pdf.

4. To familiarize the ACL grant recipient community with Federal requirements around Cash Drawdowns found in 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements, please see the attached guidance or found on [acl.gov](https://acl.gov/grants/memorandum-grantees-acl-older-americans-act-state-unit-aging-grants): <https://acl.gov/grants/memorandum-grantees-acl-older-americans-act-state-unit-aging-grants>.

Please direct questions regarding this memo to your assigned Awarding Agency Contact listed on the url above.