Unit File Upload Specifications

Below are the instructions on how to create a csv file to send unit data to GetCare that mirrors our Barcode file process.

There are 3 parts to the file: Service/Time Frame, Participant, Date.

First is what service/provider/site/route and time frame the units will be for:

MM/DD/YYYY, HH:MM A, SAAA-BBB-CCC-DDD-EEE-FFF-GGG-yyyymmdd-yyyymmdd, MM/DD/YYYY, HH:MM:SS

Where:

1. MM/DD/YYYY is the scan date (this date could be set to the date the file is created or the last day of the month)
2. HH:MM A is the scan time (the time could be set to the time the file is created or a fixed time)
3. AAA is the provider_id
4. BBB is the service_id
5. CCC is the conf_financial_service_detail_id
6. DDD is the conf_financial_program_id
7. EEE is the site_id
8. FFF is the route_id
9. GGG is the region_contractor_id
10. yyyymmdd-yyyymmdd is the week time frame that each of subsequent unit dates within the file will be for
11. MM/DD/YYYY is the scan date (this date could be set to the date the file is created or the last day of the month
12. HH:MM:SS is the scan time (the time could be set to the time the file is created or a fixed time)

The required service, provider, program, site, route contractor id information will be provided to the vendor out of the GetCare system.

Second is who the units are for:

MM/DD/YYYY,Gxxxxxx,MM/DD/YYYY,HH:MM:SS

Where:

1. MM/DD/YYYY is the scan date (this date could be set to the date the file is created or the last day of the month)
2. Gxxxxxxx is the GetCare ID (this will need to be stored on the other applications client records)
3. MM/DD/YYYY is the scan date (this date could be set to the date the file is created or the last day of the month.
4. HH:MM:SS is the scan time (the time could be set to the time the file is created or a fixed time)

Third is the date the client received the units:

This includes the upload date, time

MM/DD/YYYY,Dx,MM/DD/YYYY,HH:MM:SS

Where:

1. MM/DD/YYYY is the scan date (this date could be set to the date the file is created or the last day of the month)
2. Dx is the date value (with a range from 0-6) based on the first lines week time frame
3. MM/DD/YYYY is the scan date (this date could be set to the date the file is created or the last day of the month)
4. HH:MM:SS is the scan time (the time could be set to the time the file is created or a fixed time)

Note: To transition from one service combination to another, insert the new Service line then, GetCare ID and Unit date lines. There isn't a need to use separate files for different service combinations.

File naming convention:

The vendor should use the contractors name as well as what month the units are for. The extension for the files determines where the data is imported and needs to have a 2 character value before txt that we assign for the project (example: ".WAtxt" is specific to the WA CLC GetCare site).