**Transportation and Public Spaces Committee**

**Meeting Minutes**

**Tuesday, August 27, 2019**

**8:30 – 10:00 am, Seattle Municipal Tower**

Attendees: Mary Snodgrass, Carol Kachadoorian, Jon Morrison Winters, Seth Schromen-Wawrin, Diane Wiatr, Katie Wuestney, KL Shannon, Ray Krueger, Brent Butler, Sarah Sisco

1. **Introductions**

* Attendees introduced themselves and participated in a quick icebreaker.

1. **Updates on IDIC Projects**

* The committee discussed the status of ongoing projects with IDIC:
  + Moving 107 Bus Stop Closer to IDIC
    1. Diane had been in contact with Metro about this idea, and they were amenable
    2. Metro would like more information about why the move is necessary, including IDIC saying that they want the change
    3. There may not be enough space or usage for a shelter at the stop
    4. There was a discussion about Metro’s policies for shelter installation, including an example of when Metro installed a shelter after involvement of a King County Councilmember
  + Sidewalk Drawings
    1. The idea is for Toole Design to help with design ideas for a sidewalk to IDIC’s entrance; SDOT can help with general cost estimates
    2. To kick start the process, Carol may put tracings on Google aerials to show to her colleague
    3. A meeting between Toole and SDOT will be scheduled soon
  + Education on Via System and RRFP Pilot Project
    1. Jon and Sarah gave updates on the separate but related projects outside of the committees work:
       1. Training IDIC members to use the new Via system
          1. Via to Transit is a Sound Transit, King County Metro partnership that is funded, in part, with Federal grant funds and SDOT funds.
          2. Mini vans provide rides to Link Light Rail stations in Southeast Seattle and Tukwila
          3. There is a 1-800 number or an app for users
          4. The group discussed questions regarding the program, including the algorithm and predetermined pickup locations, payment through Orca cards, whether IDIC can call on behalf of members, and how far IDIC members might have to walk to use it
       2. IDIC is part of an SDOT Transportation Equity pilot project to increase RRFP enrollment. The project provides a $36 voucher for new users and collects data about why participants are not using transit.
          1. The pilot includes training for IDIC staff to provide information on RRFP and Orca
          2. Hopelink will provide a training to IDIC on Thursday (8/29)

1. **Review Additional Committee Products**

* Process Report
  + Jon discussed a draft outline for the committee’s process report.
  + The Committee provided feedback and discussed using meeting minutes to help fill out each section of the report.
* Advocacy Toolkit
  + Mary has started to assemble a general advocacy toolkit
  + The committee discussed other potential resources and information to include, such as the Age Friendly Street Design Toolkit
  + There was also a suggestion to group the toolkit into sections on “navigating the system” (government agencies, budgets, resources, etc.) and “navigating the political” (working with elected officials, etc.)

1. **Other Discussion Items**

* Diane provided information on the Neighborhood Street Fund program at SDOT. 2019 project selections were recently announced.
  + The committee would like to learn more about both the experience of applying for NSF funds, and how the selection process works. NSF staff and Seattle Neighborhood Greenways will be invited to a future meeting.
* Mary provided an update on the steering committee for the Age-Friendly Coalition for Seattle and King County. The first official meeting of the new committee will likely be in September, with regular Coalition meetings likely to begin again later this year.
* Carol discussed two projects she is working on that resulted from this committee’s activities. One is focused on older adults’ decision-making based on infrastructure, and the other is regarding trike racks on buses.
  + There was agreement that the committee should track examples like this of its work, even if they are indirect outcomes

1. **Next Steps**

* **Jon** will double check next steps on moving the bus stop closer to IDIC, including getting confirmation from IDIC that they would like this
* **Carol** will schedule a meeting with her colleague at Toole and SDOT (Diane and Lizzie) to discuss the IDIC sidewalk drawings; also will write summaries of her related projects
* **Diane** **and Lizzie** will help coordinate with NSF staff to present at a future meeting
* **Mary** will continue drafting the advocacy toolkit, and send to members for comments
* **Mary and KL** will coordinate on a future meeting presentation on applying for NSF funds
* **Sarah** will update the committee on the training for IDIC
* **Katie** will help draft pieces of “Selection of Focus Area” for the process report
* **All** are welcome to help draft the committee process report – contact Jon to coordinate