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| 10:00-10:10 | **Welcome and Introductions**  |
| 10:10-11:00 | **Steering Committee Onboarding and Recruitment*** Review and approve draft demographic form
* Review and approve draft outreach goals
* Review and approve draft onboarding process
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| 11:00-11:20 | **Age Friendly Groups Overview and Report-outs** * Context Setting (Maria)
* Committee and coalition reports
	+ Northwest Universal Design Council (Sarah)
	+ Transportation and Public Spaces Committee (Mary)
	+ ADS Advisory Council (Maria/Sariga)
	+ Mayor’s Council on African American Elders (Karen)
	+ Housing (Jon)
* Age Friendly Seattle Action Plan Updates (Brent)
* Other Announcements – events, opportunities, etc.
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| 11:20-11:50 | **Planning for December Coalition Gathering (Sarah)*** Discuss December Coalition meeting
	+ Date: Friday, December 6, 10AM-12PM at AARP Office in SeaTac
	+ Purpose - networking, updates, celebration
	+ Format
* Planning team and next steps
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| 11:50-12:00 | **Action Items / Next Steps*** Age Friendly Coalition Gathering 12/6, 10AM-12PM @AARP
* Next Steering Committee Meeting: 1/8/20, 10AM-12PM, SMT
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| 12:00 | **Adjourn** |