

Element	Description
Name	Age Friendly Coalition for Seattle & King County
Vision	Our region thrives when people of all ages actively participate in community, have equitable access to opportunities and everyone is treated with respect, regardless of their age or ability.
Purpose (Goal)	Advance Age-Friendly Communities in our region, making our communities great places to grow up and grow old.
Principles (Values)	<p>Respect: We value and consider all contributions, and we encourage open communication and respectful dialogue.</p> <p>Diversity and Inclusion: We welcome and intentionally engage communities to ensure that the ethnic and cultural diversity of our region is represented and includes a broad range of perspectives – including age, ability, and life experience.</p> <p>Equity and Interdependence: We understand and support the unique needs and contributions of individuals and communities, and we know that we are stronger when we work together.</p> <p>Accountability: We take action to advance our purpose and are transparent in communicating our path and progress.</p>
Composition	<p>The Coalition is an open table – welcome to all. We strive for a table that represents the eight Age-Friendly domains and reflects the diversity of our region.</p> <p>Membership and participation will/should evolve as issues and projects arise and recede.</p>
Governance	We are guided by a Steering Committee that sets the agenda and provides structure and focus. <i>(Draft guidelines and covenant for Steering Committee in progress).</i>
Participation (What’s expected)	Attend bi-monthly meetings, and participate in committee work, if possible. Everyone’s participation is voluntary and uncompensated.
Role (Why we are at the table)	<p>As coalition members and participants, our role is to:</p> <ul style="list-style-type: none"> ● Connect age-friendly initiatives with ongoing and emerging efforts within our respective organizations and communities; ● Raise awareness with policy makers, new partners, and community members; and ● Learn from each other.
Decision making	Coalition members serve as consultants and collaborators for the work of the coalition and related age-friendly initiatives. Decision making is

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	informal and consensus-based. The Steering Committee is responsible for decisions related to the operation and structure of the Coalition.
Committees / Structure	
Steering Committee (Design Team)	Responsible for developing guidelines for operations and structure of the Coalition, including the roles and expectations of its members, meeting agendas, and goals.
City of Seattle IDT	<p>Comprised of staff representing departments identified in Seattle’s Age Friendly Action Plan and led by the Age Friendly Seattle Program Manager. This group is responsible for action plan implementation and inter-departmental coordination.</p> <p>Members will ensure that their respective departments are aware of and responsive to commitments outlined in the plan and will also identify opportunities to integrate age-friendly strategies into their respective department’s strategic plans and initiatives.</p> <p>The Age Friendly Program Manager will determine the most effective forum, structure, and frequency for convening members.</p>
Project/Domain-based Work Groups	<p>Self-selected teams are responsible for identifying and implementing goals and projects related to “age friendly” domains.</p> <p>Projects will be determined and directed by work group members, and ideally their work will build upon or leverage age-friendly efforts throughout the region, including both formal and informal initiatives (e.g., Age Friendly Seattle, Age-Friendly Puyallup).</p> <p>Work groups are expected to meet regularly (as determined by the team) and report on progress at bi-monthly Coalition meetings. Work groups are responsible for determining roles and responsibilities for members and guidelines for participation.</p> <p>Current projects teams:</p> <ul style="list-style-type: none"> • Transportation and Public Spaces • Social and Civic Participation • Outreach and Communication • Housing (pending) <p>Age Friendly Seattle staff will be available to provide technical and administrative support for work groups, which may include scheduling meetings; drafting and distributing minutes; facilitating discussions; and providing content expertise.</p>