**Agenda**

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| **Time** | **Topic** | **Purpose / Results** |
| 9:00 – 9:30 | Introductions and Check-In:  Please introduce yourself by sharing the following:   1. Your name 2. Organization(s) you represent at this meeting (if applicable) 3. What would you like to see in an age-friendly community? | Task force members increase their understanding of:   * Who is at the table * Why they are here * The eight age-friendly domains |
| 9:30-9:45 | Project Updates   * Where we’ve been – work to date * What’s around the corner * Other updates from task force members | Task force is up to date and informed of progress |
| 9:45-10:15 | Elder Friendly Futures Conference   * Panels * Poster Session * Keynotes * Round-tables | Share reflections on event, identify any next steps or action items that emerged |
| 10:15-10:45 | Assessment and Planning work   * What’s in the works * What’s missing * Committee work – steering, assessment, communication | Solicit input on next steps, process and opportunities for task force members to contribute to assessment and action plan develoment |
| 10:45-11:00 | Closing   * Next steps / action items * Next meeting date |  |