**Agenda**

**Facilitator: Joanne Donohue**

|  |  |  |
| --- | --- | --- |
| **Time** | **Topic** | **Purpose / Results** |
| 9:00 – 9:15 | Introductions and Check-In Please introduce yourself by sharing the following:1. Your name
2. Organization(s) you represent at this meeting (if applicable)
3. Check-in question
 | Task force members increase their understanding of:* Who is at the table.
* Why they are here.
* The eight age-friendly domains.
 |
| 9:15 – 9:25 | Updates and announcements of interest to task force members. | Networking and information sharing opportunity. |
| 9:25 – 9:30 | Project Updates  | Task force is informed of progress and opportunities for participation/input. |
| 9:30 – 10:45 | Breakout Groups1. Review Instructions for breakout groups – clarify roles, objectives, summary of community input.

 1. Break into domain-based workgroups for:
* Outdoor Spaces & Buildings
* Housing
* Transportation
* Community Support & Health Services
 | Identify and begin prioritizing potential action items / recommendations for Age-Friendly Seattle Action Plan. |
| 10:45–10:55 | Reconvene and report-out from workgroups | Summarize next steps and what is needed to move forward. |
| 10:55-11:00 | Check-Out - other next steps / action items |  |