**Agenda**

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| **Time** | **Topic** | **Purpose / Results** |
| 9:00 – 9:20 | Introductions and Check-InPlease introduce yourself by sharing the following:1. Your name
2. Organization(s) you represent at this meeting (if applicable)
3. Check-In Question: What concerns do you have about our age-friendly initiative?
 | Task force members increase their understanding of:* Who is at the table.
* Why they are here.
* The eight age-friendly domains.
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| 9:20 – 9:35 | Updates and announcements of interest to task force members. | Networking and information sharing opportunity. |
| 9:35 – 9:50 | Project Updates * Staffing updates
* Joint City/Council Launch on March 22
 | Task force is informed of progress and opportunities for participation/input. |
| 9:50 – 10:45 | Breakout Groups1. Review Instructions for breakout groups – clarify roles, objectives, summary of community input.

 1. Break into domain-based workgroups for:
* Social Participation
* Respect and Inclusion
* Civic Participation and Employment
* Communication and Information
 | Identify and begin prioritizing potential action items / recommendations for Age-Friendly Seattle Action Plan. |
| 10:45–10:55 | Reconvene and report-out from workgroups | Summarize next steps and what is needed to move forward. |
| 10:55-11:00 | Check-Out - other next steps / action items |  |