

King County HOMECARE AGENCY SSPS AUTHORIZATION GUIDE

All agencies contracted with City Of Seattle Aging & Disability Services

(Effective September 1, 2011)

AGENCY NAME	PROVIDER NUMBER	SSPS RATE	MAIN PHONE NUMBER	CONTACT for BILLING QUESTIONS	CHORE (YES/NO)
A & B Homecare and Staffing	068467	\$19.72	253-874-3333	Simeon Abiodun 253-874-3333	No
AAA Residential Services	319658	\$19.72	253-536-5803	Penny Halajian 253-536-5803 ext. 13 Melva Storrs 253-536-5803 ext. 26	No
American Healthcare	003998	\$19.72	206-839-1070	Gideon Oyeleke 206-839-1070	No
Addus	935490	\$19.72	425-251-4960	Nichole Hunt 425-251-4960	No
Amicable	244178	\$19.72	206-246-0550	Lisa Harmon 206-444-4865 Sharon Jenkins 206-444-7403	No
Catholic Community Services	019603	\$19.72	206-322-3637	Trudy Bloom 253-502-2680	Yes
Chesterfield	053348	\$19.72	206-323-4382 253-856-3071	Cathy Xiao 323-4382 Mimi Trinh 206-838-6053	No
Corinthians	948047	\$19.72	206-575-7895	Lisa Morris 206-575-7895	No
First Choice In Home Care	600725	\$19.72	425-881-8304	Jim Lord 425-881-8304	No
Full Life Care (was EHNW)	501965	\$19.72	206-224-3752	Kamal Elghanai 206-224-3762	No
Elite International	972376	\$19.72	425-957-2002	Vasily Kramarevsky 425-957-2002	No
Kemper Services	825943	\$19.72	425-787-0702	Janelle Lierman 425-787-0702	No
Kin On	874488	\$19.72	206-652-2330	Carrie Lam 206-652-2330 ext. 14	No
Korean Woman's Association	392177	\$19.72	253-535-4202	Hwaja Lee 253-535-4202/ 253-538-8341	No
Millennia	479059	\$19.72	206-878-0909	Larry Ude 206-878-0909	No
On Your Own	221739	\$19.72	253-838-2445	Angelic Stone 253-838-2445/ Cell 632-0159	No
Res-Care HomeCare	699406	\$19.72	Seattle: 206-329-4695 Fed Way: 253-839-3700 Kent: 253-850-6415	Susan Bishop 253-272-1449 Rena Pleasants 253-272-0631	No
Sea-Mar	103173	\$19.72	206-764-4700	Jennifer Black 206-764-0501	Yes
Soundcare	996317	\$19.72	206-243-1111	Godwin Ugwoaba 206-387-9625	No
Special Care Agency	444070	\$19.72	425-333-4114	Cindy McGinty 425-333-4114	No
Zenith Services	869800	\$19.72	425-789-1704	Rebeka Thompson 425-789-1704	No

Old rates:

\$ 17.58 (7/1/11 – 8/31/11) \$17.54 (7/1/10 – 6/30/11) \$17.46 (1/1/10 – 6/30/10) \$17.48 (11/1/09 – 12/31/09) \$17.38 (1/1/09 – 10/31/09)
\$17.39 (7/1/08 – 12/31/08) \$16.62 (7/1/07 – 6/30/08) \$15.89 (7/1/06 – 6/30/07) \$15.28 or \$15.38 (7/1/05 – 6/30/06) \$14.93 (10/1/04 – 6/30/05)

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Tips to prevent homecare agency SSPS errors:

- As of September 1, 2011, all homecare agencies will be paid the rate of: **\$19.72** / hour
- Do not enter a Payee Number in Box 13. Direct billing started 1/1/05. (Invoice and warrant are sent directly to homecare agency }
- Caution: Only use “N” and “R” termination codes when you want to prevent invoicing and/or stop payment on lines that have already invoiced.
- When opening service with a homecare agency part way through a month, and if prorating client’s hours, make sure you notify agency in advance. Then make sure you increase to the full hours effective the first of the following month.
- Avoid decreasing hours or changing participation retroactively (for a month that has already invoiced).
 - If you think an agency should have fewer hours than were on their invoice, contact them ASAP after the invoice run date to discuss. If there is agreement, their billing person can claim less hours on that SSPS line. If that line has already been claimed for the full hours, then you may have to complete a Vendor Overpayment Request.
 - Never change participation for a month that has already invoiced. Always adjust participation ‘forward.’ Get assistance from your SSPS Coordinator.
- It’s OK to increase hours retroactively, but always notify agency of this change ASAP.
- When changing hours, participation amount, or reason code, always make the Change Effective Date (CED) the first day of the current or future month in which you want the change to take place. This will prevent the creation of two payment lines for the same month (split invoice), and a possible overpayment.